



# LANDSTOWN MIDDLE SCHOOL

2204 Recreation Drive ♦ Virginia Beach, Virginia 23456 ♦ (757) 430 – 2412

Timothy R. Albert, Principal  
J. W. Irby, Assistant Principal  
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Melanie Panza, Student Activities  
Miranda Conover, School Improvement Specialist

**TO: Parents of Middle School Students Enrolled in High School Courses**

**FROM: Mr. Timothy Albert, Principal, Landstown Middle School**

**SUBJECT: Credit Bearing Courses in Middle School**

**DATE: January 2004**

Middle school students who enroll in and successfully complete high school courses receive high school credit, which counts toward meeting the state prescribed graduation requirements. The course grades become a part of the high school transcript and are included in the student's grade point average.

Virginia Board of Education Regulation VAC20-131-90C allows parents to request that final grades in credit bearing courses taken in middle school be omitted from the student's transcript and the student not earn high school credit for the course. Middle school promotion standards require students to pass five courses, including mathematics, language arts, science, and social studies, in order to be promoted.

If the course removed is the first course in a sequence of course(s), i.e., a prerequisite for further courses in that same curricular area, that course must be taken again for credit and completed satisfactorily before the student can be enrolled in any other course(s) in the sequence.

We encourage you to discuss this option with your child and your child's teacher and/or guidance counselor before making a final decision. If you decide to exercise this option, please fill in the form below and return it to the Guidance Department of your child's school on or before August 1, 2005.

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**MIDDLE SCHOOL REQUEST FOR NO-CREDIT OPTION**

Student Name \_\_\_\_\_

High School Course(s) \_\_\_\_\_  
\_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>	
<b>Pass</b>	<b>Fail</b>
<b>Pass</b>	<b>Fail</b>

Teacher(s) Name(s) \_\_\_\_\_

Counselor Name \_\_\_\_\_

**I am requesting the no-credit option. I understand that the course name, grade, and credit for the course(s) listed above will be removed from my child's transcript.**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Parent Signature**

**Note: Please return this form to the Guidance Department no later than August 1, 2005.**